

UNITED STATES COURT OF APPEALS FOR THE FEDERAL CIRCUIT

717 MADISON PLACE, N.W.
WASHINGTON, D.C. 20439

PETER R. MARKSTEINER
CLERK OF COURT

202-275-8000

January 5, 2018

Accessibility Accommodations During Court Sessions

The United States Court of Appeals for the Federal Circuit has designated Jarrett B. Perlow and Jennifer A. Bayles as the Court's Access Coordinators, pursuant to [The Guide for Judiciary Policy, vol. 5, § 255.40](#).

Communication-Based Disabilities

The Access Coordinators are responsible for coordinating sign language interpreters or other appropriate auxiliary aids and services to participants in federal court proceedings who are deaf, hearing-impaired, or have other communications disabilities.

Counsel of record and parties participating in federal court proceedings who require the assistance of a qualified sign language interpreter or other similar auxiliary aides and services must submit requests for services **at least two weeks** before the court proceeding. The Clerk's Office may not be able to accommodate requests received on shorter notice and, absent good cause shown, may require reimbursement of any expedited charges incurred.

Assistive auditory devices ("hearing loop") are available in each courtroom for participants and spectators during argument and do not require notice.

Mobility-Based Disabilities

While not required, case participants with mobility disabilities may wish to contact the Clerk's Office to coordinate access and any adjustment of court furniture, as needed, before the day of argument.

Service Requests and Additional Information

Please direct all requests for services or for additional information to the Clerk's Office

- by mail to 717 Madison Place, NW, Room 401, Washington, DC 20439;
- by telephone at 202-275-8035; or
- by email to chiefdeputyclerk@cafc.uscourts.gov.