



Upgrade a PACER Account

Since August 11, 2014, new PACER accounts were given additional features in anticipation of the federal judiciary's conversion to NextGen CM/ECF. Accounts created before August 11, 2014, though, must be upgraded before these accounts will be able to access NextGen CM/ECF.

Do I Have an Upgraded Account?

Users can check whether they already have upgraded as follows.

1. Go to <http://www.pacer.gov>.
2. Select the **Manage My Account** menu on the top of the screen.
3. If your **Account Type** is "Upgraded PACER Account," your account is upgraded.

The screenshot shows the "MANAGE MY ACCOUNT" page for a "Test User". It displays a table of account information with red boxes highlighting the "Username" and "Account Type" fields.

MANAGE MY ACCOUNT	
Welcome, Test User	
Account Number	000000
Username	Usct1231
Account Balance	\$0.00
Case Search Status	Active
Account Type	Upgraded PACER Account

4. If you do not have an upgraded account type, continue on the next page at step 3.



Upgrade Your Account

Users who have not upgraded can upgrade as follows.

1. Go to <http://www.pacer.gov>.
2. Select the **Manage My Account** menu on the top of the screen.
3. On the **Manager My Account** page, select the **Maintenance** tab.



4. Select **Update Personal Information**.
5. Complete the additional account information on the pages that follow.
For assistance in upgrading your account, please contact the PACER Service Center at 800-676-6856.
6. To verify whether your account has been upgraded, go back to the **Manage My Account** menu. If your **Account Type** is "Upgraded PACER Account," your account is upgraded.

